School Administrator Award

Awards and presentations are made annually to outstanding school principals and/or superintendents who demonstrate support for and commitment to high-quality arts education programs in their schools. The influence of such administrators is a major factor in improving music education in school systems across the state. One elementary school principal, one secondary school principal and one school district superintendent may be selected to receive this award. Individuals holding titles as assistant principal and assistant or associate superintendent also qualify. Administrators receiving awards will be notified by NJMEA and a presentation honoring them will take place at the Membership Luncheon at the February NJMEA State Conference.

Selection by the NJMEA committee will be based on the following criteria:

A. The school or school district under the administrator's supervision must have an exemplary music program, with a majority of the music staff holding NJMEA membership.
B. The administrator must have served in the administrative position in the same school or district for no less than three years.
C. The administrator must be an active advocate for arts education in the school and community.
D. A financial commitment to music programs must be demonstrated in the school or school district.
E. The administrator must show strong leadership, good school management, and good rapport with teachers, parents, students, and other school administrators.

Nominators must submit the following for each administrator:

1. Completed School Administrator Nomination form verified and signed by the nominator.
2. Resume of nominated administrator.
3. Two letters of support, including one from the music education faculty in the administrator's school or district.
4. A picture of the administrator suitable for publicity purposes.
5. Name and address of the administrator's local newspaper, television and radio station where applicable.
6. Additional support materials such as press clippings if available.

Application must be postmarked by October 15th

School District _____

Selection (check one) Elementary Principal _____
Secondary Principal _____
Superintendent _____

Send the form, photograph, and support materials to:

NJMEA
1806 HWY 35
Suite 201
Oakhurst, NJ 07755

Nominee's Name _____ Title _____

School _____ Telephone _____

School Address _____

Please answer the following questions on a separate sheet in support of your selection. This form must be signed by the nominator and the administrator nominated and must be accompanied by a resume, two letters of support (one from a member of the music faculty), a publicity photo, and a list of local media and their addresses.

1. How long has the school or school district been under the administrator's supervision?
2. Describe some of the features of the school or district under the administrator's leadership that demonstrate how the music program is exemplary. Please include in your description answers to the following:
   a. Describe the music curriculum offerings and time allotment for students.
   b. How have music programs in the school/district been expanded or improved as a result of the administrator's efforts?
   c. Have students or programs in the school or district won awards for achievement or recognition in the arts?
3. How has the administrator been an active advocate for music and arts education in the school and community?
4. How has this administrator demonstrated financial commitment to music programs in his or her school/district?
5. Give examples of the administrator's strong leadership, good school management, and good rapport with teachers, parents and students.
6. Add any other information that supports selection of this administrator.

Nominator's Signature _____ Date _____

Administrator's Signature _____ Date _____